



**317 S. 12th Street
Lincoln NE 68508**

**Phone: (402) 441-6472
Fax: (402) 441-6476**

OFFICE USE ONLY
 Account Number: _____
 Lot Number: _____
 Individual Parker: Y__ N__
 Effective Date: _____
 Reserve: _____
 Rate: _____
 Space #: _____

APPLICANT INFORMATION

APPLICANT NAME		COMPANY NAME	BUSINESS PHONE
BILLING ADDRESS		CITY	
STATE	ZIP CODE	HOME PHONE	E-MAIL ADDRESS
PERMIT #	KEYCARD #	BUILDING NAME	COMPANY CONTACT NAME

VEHICLE INFORMATION

MAKE/MODEL	LICENSE PLATE #	MAKE/MODEL	LICENSE PLATE #
CREDIT CARD NUMBER		EXPIRATION DATE	

Your permit licenses you to park and lock one vehicle in a designated area at your sole risk. The City of Lincoln and/or its contracted operator does not guard or assume care, custody or control of your vehicle or its contents and is not responsible for fire, theft, damage or loss. Only a license to park is granted hereby, and no bailment is created. This is your entire contract and no City of Lincoln employee and/or an employee of its contracted operator may modify or waive any of its terms.

MONTHLY PARKING RULES & REGULATIONS

- 1.) Monthly parking fees are due the 10th of each month. If not paid by the 15th business day of the month, parking privileges are subject to cancellation. Checks should be made out to the City of Lincoln. Payments should be made at the facilities or mailed to the City of Lincoln parking office.
- 2.) Customers will be charged a fee per keycard. If the keycard is lost, damaged or stolen, a replacement fee will be applied.
- 3.) Use of the permit by other than the above user may result in cancellation of the monthly parking privileges. Monthly parking authorization permits are non-transferable.
- 4.) Monthly Permit decals must be **VISIBLY DISPLAYED** on the rear, driver-side window of the vehicle at all times when using the facility. Cars exiting a facility without a current, visible monthly permit may be subject to the maximum daily rate.
- 5.) The City of Lincoln and/or its contracted operator reserves the right to confiscate all non-valid or non-renewed permits and/or keycard permits.
- 6.) Keycard holders should not take tickets from the ticket machine. If you have forgotten your keycard, take a ticket to gain entrance. To exit, write your name, company name, and business phone number on the back of the ticket and present it to the attendant. Each facility manager is responsible for all missing tickets. Your cooperation is appreciated.
- 7.) **PARKING CANNOT BE GUARANTEED ON HOME FOOTBALL GAME DAYS, UNLESS APPLICANT PAYS FOR A RESERVED AREA.**
- 8.) Customer agrees to report any damage caused by customer's vehicle. If discrepancies exist, please contact the City of Lincoln parking office.
- 9.) Customer agrees to follow the instructions of garage/lot personnel and/or posted signage.
- 10.) Written notice of termination is required. Please contact the City of Lincoln parking office.

I AGREE TO ACCEPT MONTHLY PARKING PRIVILEGES BASED UPON THE ABOVE CONDITIONS.

APPLICANT SIGNATURE _____ DATE _____ APPROVED BY _____